

EMPLOYMENT OPPORTUNITY



The Confederacy of Mainland Mi'kmaq

Department of Aquatic Resources & Fisheries Management

Marine Liaison

About The CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM's Department of Aquatic Resources & Fisheries Management (DARFM) is currently looking for a motivated and knowledgeable candidate to fill the role of **Marine Liaison**.

Position Overview

Reporting to the Program Manager in DARFM, the Marine Liaison will act as an important organizational representative for the CMM and between the mainland Mi'kmaq communities and the Canadian Coast Guard (CCG). The Marine Liaison will coordinate and provide information to communities about response (e.g. SAR, Marine Environmental Hazards Response) and other related programs in the Canadian Coast Guard.

The Marine Liaison will cover activities to grow mainland Mi'kmaq communities' marine response capacity and marine safety through the CMM's and Coast Guard's mandates and Oceans Protection Plan (OPP) renewal projects. They will be supporting the CMM's capacity and involvement within the mainland Mi'kmaq communities within their traditional territory including the marine area, to support marine safety, response efforts and preparedness capacity to ensure community members' safety on the water and to protect culturally important sites and the local marine environment from marine pollution.

Overview of Responsibilities:

- Act as point of contact for community members interested in participating in these initiatives
- Lead and manage project deliverables and results
- Coordinate project meetings, training sessions, engagement activities and assist in their execution
- Coordinate community and individual participation and/or attend CCG led workshops, meetings and exercises
- Develop outreach materials for the project
- Budget tracking
- Coordinate project engagement activities and assist in their execution
- Coordinate the development and/or approval of workplans, contributions agreements and year-end reports
- Attend meetings that may be required and/or requested by the Program Manager

Position Requirements:

- Post-secondary education in marine management, science, emergency management or a related field and/or lived experience.
- Experience working in or with First Nations communities
- Strong organizational and time management skills.
- Ability to collaborate with various partners (e.g., Indigenous groups, academic, government, NGOs).
- Ability to work independently and as part of a team.
- Strong oral and written communication skills.
- Proficiency with common office software including Microsoft Excel, Word, and PowerPoint.
- Experience writing proposals and reports.
- Must have access to a reliable vehicle and have a valid driver's licence.

Why work with us?

CMM is an organization which is committed to providing exceptional work/life balance to its employees.

As such, we are currently testing a four-day work week. Staff who qualify work 28 hours per week but are paid for 35 hours. We also offer flexible daily start and end time. (*This test will continue until further notice and may be adjusted to meet organizational needs as required).

In addition, as a full-time employee you can expect:

- An atmosphere that is a great mix of fun and professionalism, and deeply family oriented.
- Enrollment in the organization's benefits packages on your first day of employment with no waiting period, which includes Health & Dental, and Employee & Family Assistance Program.
- Generous amounts of paid time off. Paid Statutory Holidays plus St. Anne's Day and Aboriginal Day, Summer Shutdown (2 weeks), Christmas Shutdown (roughly 2 weeks), plus minimum of 1-week additional vacation time (up to 2 weeks with 10 years of service).
- Social Committee, Staff Days, Staff Knowledge Days, etc.

If you would like to join The CMM Family, please see below on how to apply for this position.

Salary/Employment Term:

Salary Range: \$50,000-\$60,000 per year. This is a Permanent Position (pending successful one-year probationary contract).

Application Deadline: Open Until Filled

Submit Cover Letter AND Resume to:

Human Resources
c/o The Confederacy of Mainland Mi'kmaq
PO Box 1590, Truro, Nova Scotia B2N 5V3
Email: HR@cmmns.com

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide an up-to-date CV along with a cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Applicants must provide proof of Canadian Citizenship or Permanent Residency.***